

**The
FINANCIAL PLAN 2021/2026
and
COUNCIL TAX RESOLUTION
2022/2023**

**As submitted to the
Council**

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The Financial Plan 2021/2026 and Council Tax Resolution 2022/2023

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The Financial Plan 2021/2026 and Council Tax Resolution 2022/2023

1. Introduction

- 1.1 This booklet presents a summary of the Financial Plan 2021/2026 as presented to Cabinet on 2 February 2021. It updates the revenue budgets for 2021/2022 and projections for 2022/2023, 2023/2024 and 2024/2025 for changes since the report was presented to Cabinet.
- 1.2 The booklet also details the Council Tax Resolution for 2021/2022 as required by the Local Government Finance Act 1992.

2. Financial Plan 2021/2026

- 2.1 On 9 February 2022, Cabinet was presented with details of the Council's medium-term financial plan in the document "The Financial Plan 2021/2026". This document set out in detail the General Fund revenue budgets and projections for 2021/2026. An updated summary of the projections can be found at Appendix 1. The report and the associated recommendations were subsequently approved by Cabinet.
- 2.2 On 7 February 2022, the Department for Levelling Up, Housing and Communities laid the statutory reports in the House of Commons and published the documents online for the 2022/2023 local government finance settlement. This follows on from the provisional settlement consultation announced in December. Full details can be found on the gov.uk website at [Provisional local government finance settlement 2022 to 2023: consultation - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/provisional-local-government-finance-settlement-2022-to-2023). The final settlement was debated and approved by the House of Commons on 9 February 2022.
- 2.3 There has been one change that is the allocation for the Lower Tier Services Grant which can be seen in the below table. This has resulted in an increase in grant income of £4,890 which has been factored into the revised Financial Plan 2021/2026 in Appendix 1:

	Provisional Allocation £	Revised Allocation £	Difference £
Lower Tier Services Grant	246,320	251,210	4,890

- 2.6 The estimated IDB levies for 2022/2023 have been updated with actual levy figures where they have been received since the Cabinet meeting. This has resulted in the estimated IDBs levy total increasing from £3,006,790 (reported to Cabinet) to £3,009,220. The revised estimated Internal Drainage Board levies are detailed in Appendix 5.
- 2.7 The changes arising in respect of the Lower Tier Services Grant and the Internal Drainage Board Levies have been reflected in the revised Financial Plan 2021/2026 in Appendix 1.
- 2.8 There are no further changes to the Fees and Charges since these were presented to Cabinet on 9 February 2022 and are enclosed again for information in Appendix 6.

2.9 The Financial Plan for 2022/2023 is provided at Appendix 11 in full Budget Book format, following revisions to format and reconciliation to the Financial Plan 2021/2026.

3. Capital Programme and Treasury Management

3.1 Following the meeting of the Cabinet on 9 February 2022 a further review has been undertaken of the Capital Programme to revise the estimated outturn for 2021/2022. This has resulted in the programme being reprofiled as detailed in Appendix 3. As a result of this the Treasury Management Strategy previously reported to Cabinet on 9 February 2022 has been revised in respect of the Capital Financing Requirement and related prudential indicators. The revised Treasury Management Strategy is detailed in Appendix 4 to this report.

4. Parish Precepts and Special Expenses 2022/2023

4.1 The Council has now received all parish precept requests for 2022/2023 and figures included in the budget are now formally approved by all Parish/Town Councils as detailed in Appendix 7. There has been no change to the Special Expenses figures since they were presented to Cabinet on 9 February 2022 as detailed in Appendix 8.

5. General Fund Balances

5.1 The amendments detailed in section 2 are summarised in the table below. Whilst it can be seen there is a surplus to transfer to the general fund balance in 2022/2023, the working balances of the Council will be used to support the budget requirements during the period 2022/2026. These balances are reduced to the minimum required level in 2024/2025 leaving a budget gap to be addressed. However, with the amendments set out in this report, the budget gap in 2025/2026 is now reported as £2,296,740 an increase of £5,200 from the £2,291,540 reported to Cabinet on 9 February 2022.

5.2 The revised General Fund Balances are as follows:

Projected Movements in General Fund Balances	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
	£	£	£	£	£
Balance b/f	8,695,000*	8,856,600	9,383,590	6,571,300	3,141,340
Estimated Contribution To/(From) General Fund Balance	161,600	526,990	(2,812,290)	(3,429,960)	(2,012,670)
Balance c/f	8,856,600	9,383,590	6,571,300	3,141,340	1,128,670
Minimum Reserve Level Requirement:					
5% of Budget Requirement (Balance Required)	1,086,160	1,077,750	979,720	999,560	1,128,670

*Subject to Completion of Audit 2019/20.

6. COUNCIL TAX RESOLUTION 2022/2023

6.1 The Council Tax Resolution 2022/2023 deals with the recommendations of the Cabinet meeting on 9 February 2022 and the resolution to set the Council Tax for 2022/2023.

- 6.2 Norfolk County Council met on the 21 February 2022 to set its Council Tax and have approved a 2.99% increase on 2021/22 levels (a general council tax increase of 1.99% on the 2021/2022 levels and 1% Adult Social Care precept).
- 6.3 The Norfolk Police and Crime Panel met on 1 February 2022 and endorsed an increase in Council Tax for the Norfolk Police and Crime Commissioner of 3.59% (£9.99) on a Band D property.
- 6.4 The Referendums Relating to Council Tax Increases (Principles) (England) Report 2022/2023 presented to the House of Commons pursuant to section 52ZD (1) of the Local Government Finance Act 1992 as inserted by Schedule 5 to the Localism Act 2011 makes provision for Council Tax referendums to be held if an authority increases its basic amount of Council Tax in excess of principles determined by the Secretary of State.
- 6.5 The excessiveness principles are set each year and the Secretary of State has determined that:
- For 2022/2023, the relevant basic amount of council tax for Norfolk County Council is excessive if the authority's relevant basic amount of council tax for 2021-2022 is 3% (comprising 1% for expenditure on adult social care, and 2% for other expenditure), or more than 5% greater than its relevant basic amount of council tax for 2022/2023.
 - For 2022/2023, the relevant basic amount of council tax for the Borough Council of King's Lynn and West Norfolk is excessive if the authority's relevant basic amount of council tax for 2022/2023 is:
 - 2%, or more than 2%, greater than its relevant basic amount of council tax for 2021/2022; and
 - more than £5.00 greater than its relevant basic amount of council tax for 2021/2022.
 - For 2022/2023, the relevant basic amount of council tax for the Norfolk Police and Crime Commissioner is excessive if the authority's relevant basic amount of council tax for 2022/2023 is more than £10 greater than its relevant basic amount of council tax for 2021/2022.
 - Local precepting authorities (parish and town councils) are not subject to Council Tax referendums in 2022/2023 (but could be in future years depending on the excessiveness principles which may apply in those years).
- 7.6 The first seven of the following recommendations deal with the approval of the Budget, the Policy on Earmarked Reserves and the General Fund Balance, Fees and Charges, minimum requirement of the general fund balance, the Capital Programme and the Treasury Management Strategy.
- 6.7 The recommendations 8 to 11 deal with the final recommendation of the Cabinet – the setting of the council tax. Recommendations 12 and 13 provide for officers to properly demand and take action to recover council tax.

Pursuant to Agenda Item 11: Financial Plan 2021/2026, of the Cabinet Meeting held on 9 February 2021 Council is requested to:

- 1) **Approve the revision to the Budget for 2021/2022** (as set out in Appendix 1 of this report).
- 2) **Reaffirm the Policy on Earmarked Reserves and General Fund Working Balance and the maximum balances set for the reserves** as detailed in Appendix 7 of “The Financial Plan 2021/2026” as reported to Cabinet on 9 February 2022
- 3) **Approve the budget of £21,555,060 for 2022/2023 and note the projections for 2023/2024, 2024/2025 and 2025/2026** (as set out in Appendix 1 of this report).
- 4) **Approve the Fees and Charges for 2022/2023** as detailed in Appendix 6 of this report.
- 5) **Approve a minimum requirement of the General Fund balance for 2022/2023 of £1,077,750.**
- 6) **Approve the Capital Programme 2021/2026** as detailed in Appendix 3 of this report.
- 7) **Approve the Treasury Management Strategy 2022/2023** as detailed in Appendix 4 of this report.
- 8) The Local Authorities (Calculation of Tax Base) (England) Regulations 2012 contain rules for the calculation of the Council Tax Base, which is an amount required by the Local Government Finance Act 1992 to be used in the calculation of the tax by the Council as the billing authority, and Norfolk County Council and the Norfolk Police and Crime Commissioner as major precepting authorities, and in the calculation of the precept payable by the Council to the County Council and Norfolk Police and Crime Commissioner. **Under Officer Delegated Decision the Council Tax Base was calculated as follows for the year 2022/2023:**

Number of dwellings in each Council Tax band; taking into account the multipliers, discounts, exemptions, rate of collection and Council Tax Support.

- (a) 52,611 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax Base for the year.

The tax base for each Parish

- (b) the amounts listed in Appendix 7, (Column headed - Taxbase) being the amounts calculated by the Council, in accordance with Regulation 6 of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the amount of its Council Taxbase for the year for dwellings in those parts of its area to which one or more special items relate.

- 9) Approve that the following amounts be now calculated by the Council for the year 2022/2023 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992 (as amended by S74 of the Localism Act 2011):

Total expenditure

- (a) £98,316,810 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act. (See Appendix 2 of this report).

Total income

- (b) £87,269,670 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. (See Appendix 2 of this report).

The difference between expenditure and income

- (c) £11,047,140 being the amount by which the aggregate at 8(a) above exceeds the aggregate at 8(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its total budget for the year. (See Appendix 2 of this report).

Average Council Tax for Band D property (Borough and Parish)

- (d) £209.98 being the amount at 8(c) above divided by the amount at 7(a) above, calculated by the Council in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year.

The total of Parish Precepts and Special Expenses

- (e) £3,714,740 being the aggregate amount of all special items referred to in Section 34(1) of the Act.

The Borough Council's Council Tax for a Band D property (excluding Parish Precepts and Special Expenses)

- (f)(1) £139.37 being the amount at 8(d) above less the result given by dividing the amount at 8(e) above by the amount at 7(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.

The Borough Council's Council Tax for each valuation band

(f)(2)

A	B	C	D	E	F	G	H
£ 92.91	£ 108.40	£ 123.88	£ 139.37	£ 170.34	£ 201.31	£ 232.28	£278.74

The Borough, Special Expenses and Parish Councils' Council Tax for a Band D property in each Parish

- (g) the amounts listed in Col (4), Appendix 8 Special Expenses and Appendix 9 Parish Precepts, when added to the amount at 8 (f)(1) above being the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned divided in each case by the taxbases in Appendix 7 calculated by the Council, in accordance with Section 34(3) of the Act, gives the basic amounts of its Council Tax for the year for dwelling in those parts of its area to which one or more special items relate.

The Borough and Parish Councils' Council Tax for each tax band in each Parish

- (h) the amounts listed in Cols (1) to (8), Appendix 8 Special Expenses and Appendix 9 Parish Precepts, together with the amounts shown above in 8(f)(2) as valuation bands A to H - being the amounts given by multiplying the amounts at 8(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band, divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36 of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 10) Note that for the year 2022/2023 Norfolk County Council and the Norfolk Police and Crime Commissioner have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Valuation Band	Norfolk County Council Non-Adult Social Care charge	Norfolk County Council Adult Social Care Precept	Norfolk Police and Crime Commissioner	Charge in Relation to Band D
A	£900.54	£110.76	£192.00	6/9ths
B	£1,050.63	£129.22	£224.00	7/9ths
C	£1,200.72	£147.68	£256.00	8/9ths
D	£1,350.81	£166.14	£288.00	9/9ths
E	£1,650.99	£203.06	£352.00	11/9ths

Valuation Band	Norfolk County Council Non-Adult Social Care charge	Norfolk County Council Adult Social Care Precept	Norfolk Police and Crime Commissioner	Charge in Relation to Band D
F	£1,951.17	£239.98	£416.00	13/9ths
G	£2,251.35	£276.90	£480.00	15/9ths
H	£2,701.62	£332.28	£576.00	18/9ths

The total Council Tax for each band in each parish (Appendix 10)

- 11) Approve that, having calculated the aggregate in each case of the amounts at 8(h) and 9 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets these as the amounts of Council Tax for the year 2022/2023 for each of the categories of dwellings shown.
- 12) Approve that the Assistant Director Resources (S151 Officer), Revenues and Benefits Manager, Revenues Manager, Revenues Team Leaders, Committal Manager, Committal Officer, Non-Domestic Rates Officer, Generic Revenues and Benefits Officers, Revenues Officers and Revenues Assistants be authorised to demand and recover, in accordance with the Local Government Finance Act 1992, the Council Tax set by this resolution, the Non Domestic Rates payable by Ratepayers and the annual Business Improvement District Levy, and be authorised to appear on behalf of the Council in Magistrates' Courts in respect of recovery proceedings.
- 13) Approve that the Officers be authorised to give notice of the setting of the Council Tax in accordance with Section 96 of the Local Government Finance Act 1992.